

Rock Springs Public Library

February 13, 2024

Call to Order: 6:31 p.m.

Compliance Certified with Open Meeting Law

Roll Call: Kristin Cragin, Jean Holtz, Becky Penzkover, Sarah Weber, Tammy Whitney

Staff Present: Becky Anderson

Citizen Appearances: None

Motion to Approve Agenda: Penzkover; 2nd, Weber. Motion Carried.

Motion to Approve Minutes: Whitney; 2nd, Holtz. Motion Carried.

Director's Report: Circulation number for January include 546 Checkouts, 137 Renewals, and 434 Returns. There were 254 Patrons. 44 people checked out the Coloring to Go Activity, and 195 people attended 24 programs as follows: The Gathering, 70; Craft Time, 24; Littles Story Hour, 59; and Homeschool, 42. Becky and Shane Harvey presented an overview of scanning and entering metadata to interested parties for Recollection Wisconsin January 16, with Margo Busser presenting with them on January 23. An audio recorder will be used in the future to gather information from contributors and the Administrator for the Library Facebook page will be contacted so that history items can be posted on the page. Staff continues to enter books and redo spine labels. The Annual Report has been submitted and will be reviewed for final submission. This summer's program theme is "Adventure Begins at Your Library." In addition to books and DVD's, possible adventures may include a scavenger hunt, kayaking at Devils' Lake, and a hike at Parfrey's Glen. With Becky becoming a Certified Director, she will begin 100 hours Continuing Education.

Financial Report: Baraboo State Bank: \$23,624.37. SCLS: \$4,530.10. No changes reported for Alluvium. Motion for the Library to ignore the \$3 Service Charge from Baraboo State Bank for Dormancy. A check will be written periodically if a notice of the pending charge comes in.: Weber; 2nd, Cragin. Motion Carried.

Approval of Bills: Bills for the month totaled \$11,389.13. Motion to Pay Bills: Weber; 2nd, Whitney. Motion Carried.

New Business: Two new members have joined The Gathering. Motion: "If a holiday closure occurs when the Library would normally be open, staff will receive Holiday Pay for the hours they would normally have worked." Whitney; 2nd, Weber. Motion Carried.

Miscellaneous: Becky Zoomed a Baraboo Library Board Meeting. Rock Springs Library gifted Baraboo a bouquet and cookies to celebrate their opening after construction as a gesture of Good Will. Our library will take donated DVD's or suggestions for new ones to update our offerings.

Motion to Adjourn: Penzkover; 2nd, Weber. Motion Carried.

Next Meeting will be Tuesday, March 12 at 6:30 p.m.

Submitted by: Becky Penzkover, Secretary