

Rock Springs Public Library

October 8, 2024

Call to Order: 6:35 p.m.

Compliance Certified with Open Meeting Law

Roll Call: Lorie Baldwin, Kirstin Cragin, Jean Holtz, Becky Penzkover. Absent: Tammy Whitney

Staff Present: Becky Anderson

Citizen Appearances: None

Motion to Approve Agenda: Penzkover; 2nd, Baldwin. Motion Carried.

Motion to Approve Minutes: A correction was made to the September Minutes to remove the amount of the Director's hourly wage under New Business. Motion to Approve Corrected Minutes: Baldwin; 2<sup>nd</sup>, Cragin. Motion Carried.

Director's Report: Circulation numbers for September include 369 Checkouts, 90 Renewals, and 322 Returns. There were 222 Patrons. Activities to Go totaled 105 and 162 People attended 20 Programs as follows: The Gathering, 45; Craft Time, 20; After School, 7; Littles Story Hour, 15; and Homeschool Group, 56. Jacky worked on Digitization, organizing metadata files, as well as other volunteer activities. Prepping programs, posting events, Facebook updates, exploring fundraising ideas for this coming Saturday, and entering new materials continues by Becky and the Library Staff. Multifactor Authentication Security was put in place and Becky's Continuing Education included how to spot Phishing e-mails and avoid them. The Library received many books from generous donors. Patrons are invited to offer suggestions on subjects or books of interest.

Financial Report: Baraboo State Bank: \$12,511.83. SCLS: \$5,034.53. Alluvium: \$60,420.00.

Approval of Bills: Bills totaled \$225.25. Motion to Pay Bills: Penzkover; 2<sup>nd</sup>, Baldwin. Motion Carried.

New Business: An inspector from General Engineering in Portage inspected the wall and suggested that to add framing would be an easy fix. A preliminary budget review anticipates a financial deficit for the upcoming year. Fundraisers will be necessary to make up for the shortfall. Tickets for a small raffle will be sold this coming weekend as part of a fundraiser in conjunction with the Community Supper sponsored by St. John Church. Jean will print flyers for the larger Silent Auction fundraiser December 7. There will be a list available for donor names.

Miscellaneous Correspondence. None.

Motion to Adjourn: Baldwin; 2<sup>nd</sup>, Cragin. Motion Carried.

Next Meeting will be Tuesday, November 12<sup>th</sup> at 6:30 p.m.

Meeting Adjourned at 7:19 p.m.

Submitted by: Becky Penzkover, Secretary